



**SASK SPORT**

# NATIONAL HOSTING GRANT APPLICATION FORM

September 2020



FUNDED BY



# NATIONAL HOSTING GRANT APPLICATION FORM

<b>Provincial Sport Organization (PSO):</b>			
<b>Name of Event:</b>			
<b>Dates of Event:</b>			
<b>Host Community:</b>			
<b>Host Contact Name:</b>			
<b>Phone:</b>		<b>Email:</b>	

EVENT DETAILS		
Is the event a National Championship?	Yes	No
Is the event a U Sports or CCAA National Championship?	Yes	No
Is the event a qualifier that determines representation to an international event? If yes, for which event:	Yes	No
Is the event endorsed and/or sanctioned by the PSO? <b>OR</b>	Yes	No
Is the event endorsed and/or sanctioned by the NSO?	Yes	No

**If the event does not meet any of the priorities or guidelines listed above, please provide additional information to be considered for support based on individual merit (Appendix C).**

<b>List of provinces/territories &amp; participants expected:</b>		
Eligible participants are defined as all participating athletes, coaches & officials.		
Province/Territory	Estimated Number of Participants	% of Participation
1. SASKATCHEWAN		%
2.		%
3.		%
4.		%
5.		%
6.		%
7.		%
8.		%
<b>Total Estimated Participants:</b>		

**BUDGET SUMMARY**

Please outline all anticipated event revenues and expenses. **You may attach a separate detailed budget for your event if you choose.**

<b>REVENUES</b>	<b>AMOUNT</b>
SLTF Hosting Grant (# participants x # days x \$15) Maximum of \$7,500	\$
Entry Fees	\$
Sponsorship	\$
Sales	\$
Fundraising	\$
Other Grants	\$
Other: (please list)	
	\$
	\$
	\$
<b>TOTAL REVENUES</b>	\$

<b>EXPENSES</b>	<b>AMOUNT</b>
Facility Rental	\$
Sport Awards (i.e. medals)	\$
Marketing/Promotions	\$
Officials	\$
Volunteers	\$
Administration/Supplies	\$
Sport Medicine/Medical	\$
Other: (please list)	
	\$
	\$
	\$
	\$
<b>TOTAL EXPENSES</b>	\$

<b>TOTAL REVENUE (DEFICIT) FOR EVENT</b>	\$
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## EVENT MARKETING

How will Sask Lotteries and "Sport - It's More Than A Game" be promoted?

How will event information be shared with the local tourism committee and tourism region?

## APPLICATION CHECKLIST

Before submitting the application, we recommend that your organization complete the following checklist to ensure your application is ready for submission.

- A completed Pre-Event Visitor Profile Information form (Appendix B);
- The host committee organizational structure;
- Separate budget (if applicable);
- Verification of the National Sport Organization (NSO) endorsement and/or sanction.

## DECLARATION

***On behalf of our organization, we hereby agree that the terms and conditions outlined in the Guidelines will be adhered to and that the information presented in this application is a valid projection of the event.***

\_\_\_\_\_  
PSO Signing Authority

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson Host Committee

\_\_\_\_\_  
Date

# PRE-EVENT VISITOR PROFILE INFORMATION

The following information must be completed and returned with the Hosting Application.

It is helpful to assist your event organizers to:

- Complete Estimated Visitor Profiles and Visitor expenditures related to this event;
- Evaluate your event market;
- Solicit potential sponsors; and
- Provide the hotel industry with information to meet your accommodation requirements.

## A. PARTICIPANT PROFILE

<b>Estimated number of Saskatchewan participants</b>	Residing within the host community	
	Residing outside the host community	
Estimated number of Canadian participants residing outside of Saskatchewan		
Estimated number of participants from outside of Canada (if applicable)		
<b>TOTAL ESTIMATED NUMBER OF EVENT PARTICIPANTS</b>		

## B. EVENT ORGANIZER PROFILE

Event organizers are defined as volunteers and staff (if applicable) of the Host Organizing Committee.

<b>Estimated number of Saskatchewan event organizers</b>	Residing within the host community	
	Residing outside the host community	
Estimated number of Canadian event organizers residing outside of Saskatchewan		
Estimated number of event organizers from outside of Canada (if applicable)		
<b>TOTAL ESTIMATED NUMBER OF EVENT ORGANIZERS</b>		

## C. SPECTATOR PROFILE

A spectator can only be counted once throughout the course of the event. For example, an individual spectator may attend more than one game, or more than one day, but is only counted one time as an event spectator.

<b>Estimated number of Saskatchewan spectators</b>	Residing within the host community	
	Residing outside the host community	
Estimated number of Canadian spectators residing outside of Saskatchewan		
Estimated number of spectators from outside of Canada (if applicable)		
<b>TOTAL ESTIMATED NUMBER OF EVENT SPECTATORS</b>		

<b>What was the source of the above estimates:</b>
<input type="checkbox"/> Information provided by previous hosts <input type="checkbox"/> Other:
<i>Should your event consider associating with a charitable organization, please consider KidSport, the charity designed to assist children of families facing significant financial obstacles to participate in community sport programs.</i>
<b>Would you like someone from KidSport Saskatchewan to contact you regarding this possibility?</b> Yes      No

# **ADDITIONAL INFORMATION FOR HOSTING GRANT APPLICATIONS**

Events that do not meet the top funding priorities or guidelines but can demonstrate significant benefits to the development of sport, may be considered for support based on their individual merit, at the discretion of the Sport Funding Committee. Therefore, please provide the following information for consideration.

<b>Which top priority/guideline(s) is not being met?</b>
<b>How does the event fit the high-performance competition pathway for your sport?</b>
<b>How does the event target athlete and coach development at the Long-Term Athlete Development stages Train to Train, Train to Compete and/or Train to Win? Train to Train, Train to Compete and Train to Win stages provide elite training for those who want to compete at the highest level, maximizing the physical, mental and emotional development of each athlete. <a href="http://www.sportforlife.ca/long-term-development">www.sportforlife.ca/long-term-development</a></b>
<b>Please provide any additional event information that may demonstrate the significant benefits to the development of sport.</b>

*If more space is needed, please attach additional information.*

# RATIONALE FOR LATE/INCOMPLETE HOSTING GRANT APPLICATIONS

If your organization's hosting application was not submitted within 60 days prior to the event or was incomplete, please provide an explanation to the Sport Funding Committee for the application being late/incomplete by using the following template or by submitting other acceptable correspondence (i.e. email or letter).

**Note:** Late or incomplete applications will only be considered for support by the Sport Funding Committee if the circumstances for being late or incomplete are beyond the control of the organization. Submitting an explanation does not guarantee permissible grounds to be considered for funding support.

\_\_\_\_\_  
PSO Signing Authority

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson Host Committee

\_\_\_\_\_  
Date