



**1989 JEUX CANADA GAMES FOUNDATION INC.**

## **Guidelines**

1. The Foundation gives priority to proposals that leave long-lasting benefits to amateur sport in Saskatchewan. Creative proposals which assist in the development of amateur sports, coaching and grassroots sport development also receive consideration.
2. Applicants must be registered provincially or federally as a non-profit corporation.
3. Applications must include the following:
  - The Association's non-profit corporation number and a listing of current members of the Board of Directors according to the provincial government's Corporations Branch
  - The previous year's audited financial statement or a financial statement signed by 2 Directors
  - A development plan for how the money will be used by the organization
  - A budget for the specific project indicating all funding sources
  - A listing of current staff and contact information

### **REQUIRED FOLLOW-UP**

Grants must be spent in the year in which they are given. Grant recipients will be required to submit a completed "Summary Report", including financial accounting by **September 30 each year**. The following items will not be considered for funding:

- Computers for administrative purposes
- On going administrative or office expenses
- Ongoing salaries, or honoraria for coaches, officials, or administrators
- Uniforms
- Endowment Funds

### **HOW TO APPLY**

Applications must be made on the application form available on the web site. Incomplete applications will not be considered.

Applicants are encouraged to phone Heather Kuttai at (306) 230-2143 or email [1989canadagames@gmail.com](mailto:1989canadagames@gmail.com) before completing an application with questions about eligibility and to make sure their application is complete and appropriate under the guidelines established.

### **DEADLINES FOR APPLICATIONS**

Applications must be postmarked on or before **November 30 each year**. Emailed applications with scanned support documents (pdf's) are encouraged. Those who apply are encouraged to keep a backup copy of their application for record keeping purposes. Grants tend to be in the range of \$2,500 to \$10,000 although all grant levels will be considered.

### **CONTACT INFORMATION**

For further information or questions contact:

Heather Kuttai

Phone: (306) 230-2143

Email: [1989canadagames@gmail.com](mailto:1989canadagames@gmail.com)

[www.sasksport.sk.ca/jeuxcangames.php](http://www.sasksport.sk.ca/jeuxcangames.php)