



## Respect in Sport Policy Completion Checklist

PSGB: \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Sask Sport Inc. requires its Active members (PSGBs) to adopt and implement a Respect in Sport policy for their coaches. The policy framework should include the purpose, scope and application, enforcement, the program administrator, as well as the date of policy approval and the process for ongoing review. A sample template is available at [www.sasksport.sk.ca/RiS/materials.html](http://www.sasksport.sk.ca/RiS/materials.html)

**Please complete this checklist and submit it with your completed policy.**

CHECKLIST ITEMS	PSGB	SSI
1. Is the purpose of the policy clearly stated?		
2. Does the policy clearly outline who is required to complete the RiS online program?		
3. Does the policy state the deadline for coaches to complete RiS certification?		
4. Does the policy state responsibility for setting out the communication strategy specific to certification requirements and deadlines?		
5. Does the policy clearly state an enforcement process?		
6. Does the policy name the position or title of the person to have administrative access? Please identify the name, title and contact information of the administrator.  Name: _____ Title: _____ Phone: _____ Email: _____		
7. Does the policy state the date approved by the Board of Directors?		
8. Does the policy contain an acceptable process for ongoing review?		

SASK SPORT INC. USE ONLY			
Date:	Review Status:	Approved	Approved Pending
Not Approved			
Review Comments:			
Authorization:			